Law Library Biennial Report

2019-2021

Vicki Szymczak
William S. Richardson School of Law
2019-2021
Due to disruptions caused by the COVID 19 pandemic, an annual report was not presented for the academic year ending in July 2020. This report includes material for the 2019-2020 and the 2020-2021 academic years.
Personnel 2019-2021

Full-time Staff and Faculty

Brian Huffman        Electronic Services Librarian
Catherine Bye       Technical Services/Acquisitions Librarian
Cory Lenz            Reference and Instructional Services Librarian
Dan Blackaby        Reference and Instructional Services Librarian
Ellen Rae Cachola    Evening Supervisor and Archive Manager
Garid Faria          Faculty Support Specialist
Cat Perez            Acquisitions Support Specialist
Keiko Okuhara        Meta Data Services Librarian
Lynette Rudolfo      Public Services Manager
Storm Stoker         Technical Services Support Specialist
Vicki Szymczak       Director
Roberta Woods        Reference and Instructional Services Librarian (retired August 2019)

Casual Hire:

Brianna Nakano
Student Assistants:

Public Services and Archives:

2019-2020
Laura Clark          Gian Lazo
Nygell Halvorson    Brandon Marcos
Justin Homma        Brianna Nakano
Rockyner Hadley     Ashilyn Melo Pang
Ellen Hughes        Mia Sen
Katherine Hughes    Sutia Tanoa
Jordan Kanimitsu    Geoffrey Teocson
Devin Kochi         Dat Vo
Robert Landgraf     Royce Windrath
Abigail Lazo        Timothy Won

2020-2021
Nygell Halvorson    Brandon Marcos
Ellen Hughes        Geoffrey Teocson
Abigail Lazo        Timothy Won
Gian Lazo

Research and Reference Assistants:

2019-2020
Ellen Ashford       Luke Hollingsworth
Jackie Ching        Kamrie Koi
Clint Hamada        Kaulu Luuwai
Norman Hasso

2020-2021
Ellen Ashford       Kamrie Koi
Jackie Ching        Joe Udell
Clint Hamada
Technical Services:

2019-2020
Kissandra Blas
Katie Kahunui
Alyssa Renteria

Elena San Jose
Tatum Samson
Leina Uemura

2020-2021
Kissandra Blas
Tatum Samson
Kael Yamane
Overview

During the two years covered by this report, the Law Library faced significant hurdles in meeting its mission; however, there were some bright spots that we celebrated.

- We welcomed a new faculty member, Dan Blackaby, to the Law Library.
- A virtual event on the history of the labor movement in Hawai‘i organized by Ellen Rae Cachola attracted more than 200 attendees.
- An unofficial U.S. News and World Report ranking from Dean Paul Caron’s Tax Prof Blog listed our Law Library tied at number 22 with Boston University and the University of Georgia based on new reporting metrics. The USNWR portioned a more significant percentage of its ranking algorithm to a school’s law libraries than in previous years (from .75 to 1.75).
- The Law Library successfully migrated to ALMA, a new library system to manage our data and holdings.

Despite these successes, Law Library personnel grappled with serious impediments that interrupted normal operations. They included:

- A 23.1% budget reduction in FY2021
- A deficit in our labor force
- COVID-19 pandemic

During the summer of 2019, Reference and Instructional Services Librarian Roberta Woods retired, leaving the Law School short 50% of its Instructions Services and Reference positions for ten months. Due to this vacancy, Woods’ duties were distributed to qualified personnel. This arrangement had a cascading effect in the Law Library as we adjusted our services, requiring the department to curtail some of its outreach initiatives and expanding everyone’s workload. In April 2020, Instructional Services and Reference Librarian Dan Blackaby joined the Law School which relieved much of the stress felt by the department. Relief was short-lived. At the same time that Mr. Blackaby joined us, the COVID-19 pandemic took hold of the world.

While the University closed its campus in March 2020, the libraries systemwide were directed to remain open. At our Law Library, PPE was not provided to protect the staff, faculty, or students physically present in the building. Supplies were scarce. Staff members were making homemade sanitizer using aloe vera from the Director’s garden and bleach until commercial products were made available and supplied by the University later in the year. Due to the intervention of then Dean Avi Soifer with Provost Michæla Bruno in April 2020, we received permission to close the Law Library building. To maintain services in a safe environment, we
developed procedures and policies to provide services remotely, and established a staggered work schedule for Law Library personnel. Details of our COVID operations are discussed below.

A University budget crisis added to the pressure we felt. The Law Library was directed to cut payroll by 50% and resource materials (books, databases, etc.) by 15% in September 2020. The overall reduction resulted in a 23.1% budget reduction. Payroll deductions took their greatest toll on our student workers and affected coverage for public services, processing archives, and technical services operations (updating print materials, shelving, etc.). Many duties were taken up by full-time personnel resulting in longer workweeks and slower processes. During most of this reporting period, the Law Library did not have the labor force, nor the money needed to operate as usual, even with the extra efforts made by all Law Library employees.

Despite the problems we faced, our team remained positive, creative, and efficient in carrying out our duties and obligations. The remainder of this report details our output for this reporting period.

**COVID-19 Impact and Timeline**

As with most workplaces, COVID-19 changed our operations. Although the Law Library building was closed for access intermittently during the 2020-2021 academic year, we provided uninterrupted services while mitigating the contagion. We initiated a grab and go circulation service for library books, provided emergency access to our print titles via the Hathi Trust repository, implemented a seat reservation system to manage contact tracing and social distancing protocols, recreated our space to ensure compliance with pandemic protocols, mailed or scanned library materials to those in need, provided telephone/email/zoom reference services for the Richardson community, and coordinated with the various mail delivery personnel to maintain uninterrupted service. Several members of the Law Library team kept physical hours at the Law Library to handle those tasks that could not be accomplished remotely. Law Library Staff and Faculty rotated into their offices on a staggered basis throughout the pandemic.

The Law Library Staff and Faculty assisted most patrons remotely using our online subscriptions to Westlaw, Lexis, HeinOnline, and the HathiTrust. Before July 2021, if reference materials were not available digitally, arrangements were made to scan and email a portion of the book, checked books and mailed books to the requesting individual, or schedule a pickup time at the Law Library. With few exceptions, the Law Library was able to provide services to Law Library users. Many patrons told us they appreciated being able to connect with a live person.

Sanitizing efforts for returned Library materials evolved from a mandatory three-day quarantine to the purchase of a sterilization unit that handled sterilizing books, laptops,
chargers, and other materials in a matter of minutes. We continue to accept returned materials from other UH libraries and arrange for their return to their home library.

Below is a timeline of how the Law Library responded to the pandemic in 2020-21.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 22, 2020</td>
<td>The University closes the campus instructing students and faculty to continue classes online. Law Library Staff and Faculty physically remain on duty. The Law Library building remains open for access to the law school community and to the public.</td>
</tr>
<tr>
<td>April 6, 2020</td>
<td>The Law Library participates in a system-wide agreement with Hathi Trust to provide free, online access to any of our print titles available in their repository.</td>
</tr>
<tr>
<td>April 26, 2020</td>
<td>The Law Library building is closed to students, staff, faculty, and the public. Law Library Staff and Faculty begin working from home. A skeletal staff remains on-site for processing mail, invoices, and filling loan requests for print materials.</td>
</tr>
<tr>
<td>July 6, 2020</td>
<td>The Law Library building reopens to accommodate bar study students. Most Law Library Staff and Faculty physically return to work on a staggered basis in compliance with social distancing protocols. Law Library services are still conducted remotely.</td>
</tr>
<tr>
<td>August 1, 2020</td>
<td>Law Library reopens for all students on August 1.</td>
</tr>
<tr>
<td>August 28, 2020</td>
<td>Law Library closes again to students, staff, faculty, and the public due to escalating COVID infections. A skeletal staff remains on-site for processing mail, invoices, and requests for print materials. Librarians continued to assist patrons by email, zoom, and phone.</td>
</tr>
<tr>
<td>April 12, 2021</td>
<td>Law Library reopens only to law students on a limited schedule (Sundays, 3 to 7 pm, and Monday through Thursday, 9 to 5). Students must make a seat reservation to study in the Law Library or an appointment to pick up an item or print out a document. Access to the stacks is restricted to staff. Law Library Staff and Faculty provide limited in-person services. Research and reference assistance is provided remotely. Faculty and Staff continue to rotate in on a staggered work schedule.</td>
</tr>
<tr>
<td>April 26, 2021</td>
<td>Library extends hours that students may use the Law Library. On Sundays, access begins at 1 pm and continues to 6 am Monday. From Monday through Thursday, access begins at 9 am each day and runs through 6 am the next day. The Law Library is closed from</td>
</tr>
</tbody>
</table>
6 am on Fridays until Sundays at 1 pm. Arrangements are made with the custodial staff to sanitize the Law Library during hours that the students are not in the building. Staff and Faculty volunteer to work on rotating Sundays to provide extended services. Access by students is permitted by key card plus an online seat reservation or appointment. Law Library Staff and Faculty continue to provide limited in-person services and remote research and reference services.

July 6, 2021

Library returns to 24/7 access for Richardson students, faculty, and staff. Cleaning arrangements are set in place for 7-day coverage. Non-law school personnel are required to make appointments to enter the building and must meet with a Reference Librarian via zoom or in-person to determine access needs.

New in 2019-2021

- **COVID-19 Related Initiatives.** As described above, the Law Library developed many coping strategies to deliver services during the pandemic lockdown. While it is unclear what changes in operations will continue through the year, the most likely to survive for at least the next semester include:
  - Grab and Go. This service allows library users to request and retrieve materials from the Law Library with minimal contact. For more information, see [https://law-hawaii.libguides.com/c.php?g=125480&p=7728988](https://law-hawaii.libguides.com/c.php?g=125480&p=7728988).
  - Seat Reservation System. To assist with social distance protocols during the pandemic, a seat reservation system was created. For more information, see [https://law-hawaii.libcal.com](https://law-hawaii.libcal.com).

- **Law Library Textbook Kokua.** To help mitigate the cost of attending law school, the Law Library established the Law Library Textbook Kokua program (LLTK). With this initiative, a portion of the Law Library budget is allocated for purchasing ten copies of each required first-year textbook. Students who self-identified as needing assistance with textbooks' cost could bypass the usual lending period and borrow a textbook from the Law Library for the entire semester. For more information, see [https://law-hawaii.libguides.com/lawlibraryguide/lltk](https://law-hawaii.libguides.com/lawlibraryguide/lltk).

- **Research Guides.** Law Library personnel authored eight new LibGuides from 2019-2021. The full collection of guides are accessible at [https://law-hawaii.libguides.com](https://law-hawaii.libguides.com) (see the
Libguide section below for statistical data). Guides produced during this reporting period are:

- Business Law
- Police Reform
- Legal Research
- U.S. Congressional Records on the Status of Hawai‘i (1893-1956)
- International Environmental Law
- Using Hathi Trust for Research
- Using Google to Access Library Resources: LibKey Nomad and BrowZine
- Summer and Post-Graduation Access to Legal Databases

**Personnel News:**

- On April 1, 2020, the Law School welcomed Reference and Instructional Services Librarian Dan Blackaby to the Richardson faculty. His CV and bio are available at https://www.law.hawaii.edu/person/daniel-blackaby.
- On August 1, 2019, Instructional Services and Reference Librarian Roberta Woods retired after ten years of service to the University.
- On September 16, 2019, Brianna Nakano, a library school student, was retained as a casual hire in the Technical Services department. Ms. Nakano takes over responsibilities formerly completed by hourly student workers as part of our cost-saving efforts.

**Archives.** In 2019, the Ka Huli Au Center for Excellence in Native Hawaiian Law transferred 36 boxes containing Chief Justice Richardson’s archive to the Law Library for processing. In April 2021, Ellen Rae Cachola successfully applied for a $10,000 Hawai‘i Council for the Humanities grant to assist with the costs of processing his papers. In connection with that grant, we were able to promote evening part-time law student Abby Lazo to serve as an Assistant Project Manager and hired 3L Dominique Tosatto to assist in this project.
Building and Maintenance

The Law Library faces continual air circulation problems due to the age of our equipment and the various rearrangements of rooms and offices affecting air blowers. We monitor air humidity and temperature constantly and work with our facilities personnel to minimize the possibility of a mold bloom. We expect air handlers to be replaced in August 2021.

Installation of a new fire alarm system was nearly completed during this reporting period, replacing the original system installed in 1973. The new system provides both visual and oratory instructions in the case of fire. The Law Library usually conducts at least one fire safety exercise with students each semester; however, we did not conduct one in 2020-2021.

Our building coordinator, Faculty Specialist Garid Faria, keeps track of contractors, building deficiencies, janitorial services, landscaping, window, and rug cleaning. Together with service calls for climate controls, maintenance calls in FY2019 numbered approximately 128, and calls made during the FY2021 were approximately 101.

Financial Summary and Acquisitions

The Law Library was requested to reduce payroll by 50% and other expenses by 15% for the 2021 fiscal year due to a University budget crisis. This direction resulted in a cumulative reduction of 23.1%. Total expenditures in FY20 were $1,046,655. Total expenditures in FY2021 were $804,379.

As noted in the Overview, our student employees felt the brunt of our payroll reductions. Full-time employees have picked up duties otherwise performed by our student workers; the overall result is a shift in duties by Law Library Staff and Faculty to cover missing personnel where possible. Examples of these duties include updating print material in the collection, shelving, processing archival materials, handling circulation transactions, etc.

Decisions to cancel print and digital resources were made based on curriculum offerings during the previous two years, a review of current faculty scholarship, and identification of duplicate titles existing in multiple formats. Technical Services/Acquisitions Librarian Catherine Bye reviewed acquisition lists, mediated cancellations and negotiations, and kept track of our fiscal expenditures and savings. In addition to canceling several print and e-book/journal subscriptions, multi-year contracts were renegotiated or canceled entirely. We renegotiated our Lexis and Westlaw subscriptions at a lower rate for 5-year commitments. Unfortunately, despite our best efforts to retain as many resources as possible to meet demands, cancellations did affect faculty research and scholarship projects. Most notably, losing the Bloomberg Law subscription for labor, business, and Supreme Court news is most keenly felt. The complete list of canceled databases is found in Appendix 1 to this report.
Below is an approximate breakdown of expenses by category for the last two years rounded to the nearest thousandth.

![Operation Expenses Chart]

**Current Holdings:**

The following chart illustrates our holdings for the academic year 2019-2020. Data for 2020-2021 will not be available until the fall semester. As a basis of comparison, the 2018-2019 holdings are provided; however, it should be noted that there was a change in reporting calculations made by the University system-wide that accounts for the jump in the number of printed book titles reported in 2020-2021. None of these numbers include access to books and journals available on Lexis+ or Westlaw.
**Moving Collections to Digital Access:**

The task to reduce our collection budget was made more arduous as we committed to new digital resources needed to maintain remote operations during the COVID-19 lockdown. The Law Library participated in a system-wide Library initiative to provide digital access to our print collections via the Hathi Trust database. Although legal titles are not well represented in Hathi Trust, participation allowed our Richardson faculty and students to digitally access more than 60% of the interdisciplinary holdings at other UH libraries who were not lending during the pandemic. Among our newest offerings for students is the digital access to the Wolters Kluwer study aids, which contains popular titles like the Examples & Explanations Series, Emanuel Outlines, and Glannon Guides. The Wolters Kluwer collection joins other popular online study aids such as Quimbee and the titles in our Lexis Digital Library (the Lexis Digital Library is separate from our Lexis legal database for research and includes popular study aids like the Q & A Series). Usage data for the Wolters Kluwer collection is low; however, we attribute low usage to acquiring access less than a full year ago and the complications of digital outreach efforts during the University lockdown.
Lexis Digital Library: This digital collection contains popular treatises like Corbin on Contracts and Thompson on Real Property. Also included are a wide variety of academic success titles and popular study aids like the Q & A Series.

Total checkouts from this collection for the 2019-2021 Reporting Period are 1,968.
**Quimbee:** Quimbee is a multiformat platform offering instructional videos and interactive quizzes, flashcards, and essay practice exams on a wide range of legal subjects.

**Quimbee Study Aids Usage: 2019-2021**

**Wolters Kluwer Study Aids:** This is our newest digital collection acquisition. Like the Lexis Digital Library it contains a wide variety of e-books and includes the “In Other Words” video and audio series of study aids.
**Bibliographic Services**

The University Libraries undertook a migration from a dated management system (called Voyager) to a state-of-the-art library system (called ALMA). ALMA is a knowledge database for the PRIMO discovery platform that allows library users to search across campuses and formats with some exceptions (most notably Lexis+ and Westlaw Edge). The new system is invisible to end-users but drastically changed how the system libraries functioned. This undertaking resulted in migrating 69,085 bibliographic records and 79,436 electronic titles’ portfolios from our old system to our new ALMA system. New workflows were developed, and data clean-up from the December 2019 migration is still taking place.

The upgrade to a new back end came with some nice bells and whistles. As part of the mission to make accessible and collect Law Faculty scholarship, Metadata Services Librarian Keiko Okuhara built a connection between our discovery platform and our Law School Archives. Eventually, Ms. Okuhara and Ms. Cachola will link oral history archive collections to the faculty collection boxes. An example of how this feature works is found at [https://uhawaii-law.primo.exlibrisgroup.com/discovery/collectionDiscovery?vid=01UHAWAII_LAW:Law&inst=01UHAWAII_LAW&collectionId=8124414690005684](https://uhawaii-law.primo.exlibrisgroup.com/discovery/collectionDiscovery?vid=01UHAWAII_LAW:Law&inst=01UHAWAII_LAW&collectionId=8124414690005684).
Information, Reference, and Research Services

The Law Library Staff and Faculty field a wide range of questions. A team of supervised Legal Research Assistants and Circulation Desk Student Workers assist the full-time staff. In the 2019-2020 academic year, 810 direct questions were recorded. In the 2020-2021 academic year, 379 direct questions were recorded. The reduction in recorded transactions is likely due to the building closures during the reporting period and the lack of serendipity that naturally occurs in the Law Library. The charts below break down the questions asked into categories. While all categories recorded a decrease in transactions during 2020-2021, research questions were the least affected. These types of questions are the most substantive and often require several days to answer effectively. To demonstrate the range and type of questions category, see Appendix 2 to this report.
Libguides

In addition to providing direct services to the UH community and the public, the Law Library team, including our pool of Research Assistants, regularly create guides to popular topics or at the request of faculty to complement their courses. Guides are found on our website at [https://law-hawaii.libguides.com](https://law-hawaii.libguides.com). The ten most popular guides for the reporting period are listed below:

### Top Ten Library Guides: 2019-2020

<table>
<thead>
<tr>
<th>Guide Name</th>
<th>No. of Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluebook Citations</td>
<td>95,770</td>
</tr>
<tr>
<td>Tech for Lawyering Competencies</td>
<td>19,041</td>
</tr>
<tr>
<td>Note Taking in Class</td>
<td>14,065</td>
</tr>
<tr>
<td>Federal Legislative History</td>
<td>13,315</td>
</tr>
<tr>
<td>Hawaii Legal Research</td>
<td>10,369</td>
</tr>
<tr>
<td>Hawaii Landlord Tenant Law</td>
<td>8,722</td>
</tr>
<tr>
<td>The Law and Homelessness</td>
<td>7,688</td>
</tr>
<tr>
<td>Standards of Review</td>
<td>5,848</td>
</tr>
<tr>
<td>Legal Writing</td>
<td>4,744</td>
</tr>
<tr>
<td>Researching International Human Rights Law</td>
<td>4,525</td>
</tr>
</tbody>
</table>

### Top Ten Library Guides: 2020-2021

<table>
<thead>
<tr>
<th>Guide Name</th>
<th>No. of Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluebook Citations</td>
<td>126,408</td>
</tr>
<tr>
<td>Legal Writing</td>
<td>33,890</td>
</tr>
<tr>
<td>Note Taking in Class</td>
<td>24,574</td>
</tr>
<tr>
<td>Tech Competencies for Lawyers</td>
<td>22,847</td>
</tr>
</tbody>
</table>
Public Services and Circulation

Lynette Rudolfo and Ellen-Rae Cachola manage day and evening services in the Law Library. The Law Library had 55,140 entrants in the Law Library from July 2019 to April 2020 (reflecting a two-month closure due to the COVID-19 pandemic). In 2020-2021, the Law Library recorded 15,229 entrants. The reduction in visitors is obviously due to campus closing for most of the academic year. Similarly, in 2019-2020, the total number of circulation transactions (i.e., lending books) was 6,694. In 2020-2021 that number was 593. In addition to the lack of access to the physical stacks, participation in the Hathi Trust program and the push to educate library users about our digital collections as alternatives to print materials likely contributed to this significant downturn in circulation.

Events & Outreach

In 2019-2020, the Law Library Staff and Faculty made 504 presentations to 6,412 participants. These numbers include the first-year Legal Research course, and the Scholarly Research elective course, both of which are two-credit courses. (These calculations are defined by our accreditation/reporting standards mandated by WASC, IPEDS, and ACRL.)

Beyond formal and informal instruction, the Law Library strives to build community with different events of interest to our community but not related directly to the law school curriculum.

- Bookbinding
  - Notebook Making Workshop 11/4/19- 12 participants
  - Basic Book Repair, 10/02/19- 12 participants
  - Notebook Making Workshop for Law School Staff, 2/18/20 – 20 participants.
Race, Labor & Indigeneity. This was an online exhibit and discussion in partnership with UH School of Law Library Archive, the Center for Labor Education and Research UH West Oahu, and the Center for Oral History UH Manoa highlighted archival items on labor history across our collections featured on our digital exhibit at http://archives.law.hawaii.edu/exhibits/show/race-labor-indigeneity. This event featured a community discussion between scholars (Kealani Cook, Adolph Reed, Nandita Sharma, Jon Okamura) and community leaders (Ilima Long and Ikaika Hussey) on the intersection of Native Hawaiian sovereignty and labor movements today for 200+ virtual attendees. Sept 2, 2020.

Lei Day. On May 1 of each year, the Law Library invites students to make Lei for graduating 3Ls. Yarn supplies are provided with basic instructions. More advanced students share their techniques as well. This event often attracts about a dozen to two dozen students.

Third Thursdays/Fall Fridays. For three months in each semester, Law Librarians host an hour-long lunchtime talk. As the name implies, they are held on either a Thursday or Friday. Due to a shortage in staffing, they were not held in Spring 2019. Due to the COVID-19 pandemic, only two were held in Fall 2020 and none were held in Spring 2021. Topics typically include paper topic selection, bluebooking, advanced features of Lexis and Westlaw, litigation and law firm analytics, formatting legal documents in Word as well as meeting requests made by the student body.
- Fall 2019
  - Selecting Your SYS Topic
  - Learn Bluebook—It’s Zombie Kryptonite!
  - Productivity Tools for Lawyers & Law Students
- Fall 2020
  - Electronic Study Aids
  - Litigation Analytics on Westlaw & Lexis

Virtual Library Tour. On March 31, 2020, Brian Huffman, with assistance from Ellen-Rae Cachola, Storm Stoker, and Keiko Okuhara, conducted a virtual tour of the Law Library for the Special Libraries Association.

Japanese Law Students’ Study Tour. Spring 2020, 2019. Each year the Law Library Staff and Faculty host this visiting cohort from Japan. In addition to an interactive “tour” of the Law Library, students attend a lecture introducing them to the U.S. legal system, databases to find the law, and appropriate legal authorities to cite.

Uncle Billy’s Bathroom Reader. The Law Library’s unofficial newsletter is circulated each month in the most popular rooms at the Law Library as well as on our website. A new column appeared in the newsletter during this reporting period titled Olelo. The Olelo
column introduces readers to Hawaiian words, their pronunciation, and their meaning. The Law Library Research Assistants author uncle Billy’s Bathroom Reader. The complete collection for this period is found at https://unclebillsbathroomreader.weebly.com.

- Law Library Blog Posts. Over the last two years, the Law Library Staff and Faculty authored 51 blog posts. The complete listing is found in Appendix 3 of this report. The most widely read five blog posts made during this reporting period are listed here:

<table>
<thead>
<tr>
<th>Date</th>
<th>Title</th>
<th>Author</th>
<th>Views</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/19/19</td>
<td>Free Court Dockets on DocketBird</td>
<td>B. Huffman</td>
<td>1,282</td>
</tr>
<tr>
<td>9/18/20</td>
<td>Seven Steps to the Supreme Court: A quick look at the nomination process</td>
<td>V. Szymczak</td>
<td>526</td>
</tr>
<tr>
<td>8/17/19</td>
<td>New Hawaiʻi Supreme Court Decision on ‘Ōlelo Hawaiʻi</td>
<td>R. Woods</td>
<td>280</td>
</tr>
<tr>
<td>10/29/19</td>
<td>These Book Covers Have Been Judged: Anthropodermic Bibliopegy, or Books Bound in Human Skin</td>
<td>S. Stoker</td>
<td>276</td>
</tr>
<tr>
<td>4/1/20</td>
<td>Why Good Friday is a Legal Holiday in Hawaiʻi</td>
<td>R. Woods</td>
<td>209</td>
</tr>
</tbody>
</table>

Due to the COVID 19 pandemic restrictions, the following reoccurring events were not held during this reporting period:

- Annual Art Show. The Art Show presents an opportunity for the artists in the Richardson Ohana to share their creativity with others. We plan to organize the next art show in February 2022.

- Book Talk Series. A book talk is held once each semester. Keiko Okuhara selects a recent publication written by a UH faculty member and invites the faculty member for an hour-long talk about their publication. The next book talk is scheduled for October 2022 and features English Professor Candace Fujikane’s book titled Mapping Abundance for a Planetary Future: Kanaka Maoli and Critical Settler Cartographies in Hawaiʻi.

- Freebie Book Truck Days. As the Law Library updates its collection, we offer titles that we pull off our shelves to our students. These might be older editions, slightly damaged
books, or duplicates that we no longer need. We place them on a book truck and announce their arrival at the Law Library Lobby to a delighted student body. It is a very popular event that is a win-win for all.

- Halloween Party and Spooky Legal Research Challenge. In connection with the Law School Trick or Treat event, the Law Library hosts storytelling, face painting, and other fun activities for law students, staff, and faculty. Costumes are required, and all are invited even without children. A spooky legal research challenge is prepared for law students to compete and test their legal research skills. The successful student who answers all questions correctly in the least amount of time receives a nominal prize and bragging rights.

Preserving History

The Law Library has an active archives collection consisting of thirteen main collections. The collections can be accessed on our Archives website managed by our Archives Manager, Ellen-Rae Cachola, http://archives.law.hawaii.edu/how-to-search. Finding aids are created for the thirteen groups, and digitized materials are uploaded to the University institutional repository for unpublished materials, eVols. Our e-Vols web presence can be found at https://evols.library.manoa.hawaii.edu/handle/10524/47859. In this collection of material you will find digitized versions of our course offerings, student handbooks, and other historical documents. Digitizing the history of the law school is an ongoing project.

In 2019, the Ka Huli Au Center for Native Hawaiian Excellence transferred the collection of Chief Justice Richardson’s papers that were gifted to them several years earlier. This collection was housed in 32 banker boxes which were removed from Ka Huli Au’s offices to the Law Library for processing. In May 2021, Ms. Cachola was awarded a $10,000 grant from the Hawai‘i Council for the Humanities to preserve the papers. This collection will be processed and ready for public viewing in 2021-2022.

Included in the archival collections are print publications authored by Richardson law faculty. Selection for the faculty archives is principally populated and curated by Technical Services and Acquisitions Librarian Catherine Bye. Access to faculty publications is further enhanced by uploading and linking both digital and print publications to the University Institutional Repository, ScholarSpace. Ms. Cachola manages uploads and adding metadata to ScholarSpace for our unit. Our ScholarSpace web presence is available at https://scholarspace.manoa.hawaii.edu/handle/10125/34024.

The Law Library continues to create new ways to promote our archival collections. During this reporting period, Meta-data Librarian Keiko Okuhara worked with Ms. Cachola to link indexed
video footage to appropriate bibliographic records for the Law School archival collection. With this project, Ms. Okuhara indexes key points in video footage such as presentations or oral histories and links them to archival collections. This is an ongoing process. During the pandemic lockdown and the proliferation of video footage, we expect this new service to help researchers and historians link data together more easily.

**Web Presence and Social Media**

Electronic Services Librarian Brian Huffman manages our web and social media presence, including our blog postings. The Law Library has a twitter account (671 followers) and is active on Facebook (244 followers). In 2019-2020, our web site received 26,285 visits. In 2020-2021, our website received 29,877 visits. Our blog site received 6,682 views during this reporting period. Detailed statistics on our blog postings are found in Appendix 3 of this report.

**Professional Activities in The Legal/Library Community**

**Dan Blackaby**

**Service**

- American Association of Law Libraries
  - Scholarly Communications Committee (2020-2021)
  - Technology Innovation Jury (2020-2021)
- Law School Committee:
  - Student Handbook Committee, Chair (2020-2021)
  - Distance Education Committee (2020-2021)
- UH Library System Committee
  - Discovery Committee (2020-2021)

**Catherine Bye**

**Service**

- American Association of Law Libraries
  - Resource Management Group, AALL Technical Services Special Interest Section, Co-Chair (2018-2020)
- Law School Committees:
Ellen Rae Cachola

Conferences, Courses and Awards:

● Selected as one of the Andrew Mellon Rare Books Cultural Heritage Fellow for 2020-2022. As part of her fellowship, she works with a cohort of Black, Indigenous, People of color across the U.S. to build best practices for building multicultural collections.

● Awarded a $10,000 grant from the Hawai‘i Council for the Humanities to preserve the papers of Chief Justice William S. Richardson, May 2021.

● Earned a Masters Degree in Library Science, University of Hawai‘i at Manoa, December 2020.

● Race, Labor & Indigeneity. Organizer. This was an online exhibit & discussion in partnership with UH School of Law Library Archive, the Center for Labor Education and Research UH West Oahu, and the Center for Oral History UH Manoa featured archival items on labor history across our collections featured on our digital exhibit at http://archives.law.hawaii.edu/exhibits/show/race-labor-indigeneity. This event featured a community discussion between scholars (Kealani Cook, Adolph Reed, Nandita Sharma, Jon Okamura) and community leaders (Ilima Long and Ikaika Hussey) on the intersection of Native Hawaiian sovereignty and labor movements today for 200+ virtual attendees. Sept 2, 2020.

Brian Huffman

Service:

● American Association of Law Libraries
  o Innovations in Technology Award Jury, 2019
  o U.S. News Task Force, 2020
  o Western Pacific Chapter of the American Association of Law Libraries, Chapter President (2019)

● Law School Committee Assignments:
  o Distance Education (2019-2020)
  o Diversity and Inclusion (2020-2021)
  o Experiential Learning/Clinical Programs (2020-2021)

● UH Library System Committees
  o UH Discovery Committee (2019-2020)
Law School ALMA Migration Lead (2019-2020)

- UH Mānoa Faculty Senate (MFS), 2019-2020
  - Committee on Faculty Service, 2019-2020
  - Committee on Professional Matters, 2019

Law School Guest Lectures

<table>
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<tr>
<th>Course</th>
<th>Faculty</th>
<th>Title/Topic</th>
<th>Date</th>
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<tr>
<td>LAW 530 Second-Year Seminar</td>
<td>Malia Akutagawa</td>
<td>Research &amp; Tech – the Value of Organization</td>
<td>Summer 2021</td>
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<tr>
<td>LAW 530 Second-Year Seminar</td>
<td>Linda Krieger</td>
<td>Zotero Instruction</td>
<td>Spring 2021</td>
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<tr>
<td>Richardson Access to Practice 1.0</td>
<td>Trisha Nakamura</td>
<td>Resume Templates &amp; Job Scanners</td>
<td>Fall 2019</td>
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Presentations:

- *Virtual Tour of the Law Library*, Zoom Presentation, Special Library Association, Student Chapter, March 31, 2021 (with Ellen-Rae Cachola, Storm Stoker, and Keiko Okuhara)
- *Law School Faculty Metrics*, Webinar presentation, American Association of Law Libraries, February 19, 2020
- *Law Faculty Metrics: The Devil’s in the Details*, Western Pacific Chapter of the American Association of Law Libraries, October 12, 2019
- *How Does Legal Technology Facilitate Access to Justice in Hawai‘i?* Hawai‘i Women’s Lawyer's Student Group, William S. Richardson School of Law (co-hosted by Casetext), October 30, 2019 (with Andres Garcia and Diane Haar).

Cory Lenz

Award:

- Recipient, WestPac Travel Grant, WestPac Annual Meeting, Western Pacific Chapter of the American Association of Law Libraries (2019)
Service:

- Western Pacific Chapter of the American Association of Law Libraries
  - Vice-President/President-Elect, 2020-Present

- Law School Committees:
  - Bar Success Committee (2020-21)
  - Teaching Excellence Committee (2020-21)
  - Dean Search Advisory Committee (2019-20)
  - Librarians Search Advisory Committee (2019-20)
  - Student Handbook Committee (2018-20)
  - Academic Standards Committee (2018-20)

- UH Mānoa Faculty Senate
  - Committee on Athletics (2020-21)
  - Committee on Student Affairs (Chair) (2019-20)

- Law School Guest Lectures

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<tr>
<th>Course</th>
<th>Faculty</th>
<th>Title/Topic</th>
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<tr>
<td>LAW 530</td>
<td>Susan Serrano, Melody MacKenzie</td>
<td>Bluebook citation for scholarship</td>
<td>Spring 2021</td>
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<tr>
<td>Second-Year Seminar (2 sections)</td>
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<tr>
<td>Asian Pacific Law and Policy Journal</td>
<td>Kamrie Koi, '21, &amp; Kristin Fujiyama, '21, Editors-in-Chief; (Brian Wild, '20, Editor-in-Chief)</td>
<td>Bluebook citation for scholarship</td>
<td>Fall 2020, 2019</td>
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<td>LWLW 530</td>
<td>Hazel Beh</td>
<td>Scholarly research</td>
<td>Fall 2020</td>
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<td>Law Thesis</td>
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<td>LAW 530</td>
<td>Hazel Beh, Nicholas Mirkay</td>
<td>Scholarly research</td>
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<td>LAW 530</td>
<td>Hazel Beh, Nicholas Mirkay</td>
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<td>Summer 2020</td>
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27
(2 sections)

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<td>Melody MacKenzie</td>
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<th>LIS 610</th>
<th>Gwen Sinclair</th>
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<td>Foundations of the Information Professions</td>
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Presentation:
- Librarians Need to Take-up the Writing Revolution, Hawai‘i Library Association Annual Conference, 2019.

Keiko Okuhara

Service:
- American Association of Law Libraries (AALL)
  - Vice Chair/Chair Elect, AALL Systems and Resource Discovery Special Interest Section, Vice Chair, Chair Elect (2021)
  - Chair, AALL Online and Bibliographic Services Special Interest Section (OBS-SIS) Local Systems Committee, Chair (July 2017-Present)
- Working with Aggressive Patrons. (with Professor Michael DeMattos, School of Social Work), Coordinator (2019).
- UH Library System Committee
  - Cataloging (ongoing)
- Law School Committee Assignments
  - Pacific Asian Legal Studies (PALS) (2004-2021)
  - International Program (2014-2021)
  - Dean’s Advisory Committee (2019-2020)

Presentation:
Cat Perez

Presentation:

Storm Stoker:

**Conferences, Courses and Awards**: Awarded $3,300 scholarship from the National Endowment for the Humanities- Global Book Histories Initiative (NEH-GBHI). This award supported attendance at advanced courses on book preservation:
- *In the Manuscript Era* with Raymond Clemens (Curator for Early Books and Manuscripts at the Beinecke Rare Book & Manuscript Library at Yale University) Online, Summer, 2020.

Vicki Szymczak:

**Awards**:
- American Association of Law Libraries, Reynolds and Flores Foreign Publication Award (for *Charting the Legal Systems of the Western Pacific Islands*), July 2019.

**Board Appointments**:
- Chinese American Forum on Legal Information and Law Libraries (2015-present)
- Kapiolani Community College Paralegal Program, Board of Advisors (2019-present)
- University of Hawaiʻi Professional Assembly, Board of Directors (2021-2024)

**Courses**:
- **Bootcamp: Designing your Law Course**. This was a three-day hands-on workshop structured to transform in-person courses to an effective online or hybrid format. June 23-25, 2021.

**Service**:
- American Bar Association, Legal Education Police Practices Consortium
  - Library Directors Working Group (2020-present)
● University of Hawai‘i at Manoa, Library Council (2011-present)
● Law School Committee Assignments
  ○ Academic Standards (2020-2021)
  ○ Library Committee, *ex officio* (2012-present)

**Presentations:**


● *Access And Preservation of Legal Information in U.S. Territories, Foreign, Comparative and International Law*, American Association of Law Libraries Webinar, December 2020, Panelist. Illustrated the importance of preserving the legal information of U.S. territories to legal research using Hawai‘i as an example to demonstrate the effect when systematic efforts are not observed.

**Law Library Faculty and Staff Publications**

Dan Blackaby

● *Legal Considerations, in Blockchain* (Sandra Hirsh & Susan Webreck Alman eds., 2020).

Ellen Rae Cachola:


Brian Huffman:


Cory Lenz:


Keiko Okuhura:


Storm Stoker:


Vicki Szymczak:

Books:


Book Review:

Appendix 1

Cancelled E-Resource Titles:

- Bloomberg Law
- China Law and Practice
- Collected Courses of the Hague Academy of International Law
- Environmental Law Reporter
- Hein Online Libraries
  - American Law Institute
  - History of international law
  - History of Supreme Court nominations
  - Immigration Law and Policy in the United States
  - Intellectual Property Law
  - Journal of health and life sciences law
  - Medicine and Law
  - National Conference of commissioners on uniform state laws
  - Preview of United States Supreme Court cases
  - Spinelli’s Reference Shelf
  - Taxation and Economic Reform in America Parts 1 and 2
- International Corporate Rescue
- Kluwer Arbitration
- National Consumer Law Center
- Pkulaw (formerly Chinalawinfo)

Cancelled Print Titles:

- ALR Quick Index (reduced to 1 copy)
- ALR Table of Cases (reduced to 1 copy)
- American Law Of Product Liability (3rd ed)
- Commonwealth Register
- Comparative Fault (3rd Ed.)
- Constitutional Law Deskbook
- Constitutional Law Digital Library
- Courtroom Criminal Evidence Digital Library
- Crime in the United States (Annual) (3 Vols)
- Cross Examination: Science & Techniques Digital Library
- E-Commerce And Internet Law Treatise with Forms
- French Code of Civil Procedure In English
- Global Business Immigration Handbook
- Health Care Law: A Practical Guide Digital Library
- Hong Kong Taxation: Law and Practice
- Immigration Pleading and Practice
• Intellectual Prop Protection In Asia Digital Library
• International Copyright Law & Practice
• Journal Of Appellate Practice & Process
• Larsons Workers Compensation Law
• Life and Health Insurance Law
• Mckinney's Consolidated Laws of New York Annotated
• Milgrim on Trade Secrets
• Modern Commercial Practices Law
• Powell on Real Property
• Psychiatry in the Everyday Practice of Law
• Quinn's UCC Commentary and Law Digest
• Search & Seizure Digital Library
• Shareholder Agreements and Joint Ventures In China
• U.S. Citizenship and Naturalization Handbook
• Vernon's Texas Code Annotated
• West's Florida Statutes Annotated
• West's Hawaiʻi Revised Statutes Annotated
• West's Smith-Hurd Illinois Compiled Statutes Annotated
• Yearbook Of Education Law
Appendix 2

Selected Examples of Research Questions

Our statistics divide inquiries into several categories. Some are self-explanatory (i.e., cataloging for questions about how to use the catalog/discovery platform). Directional and informational questions include questions like “how can I check out a book,” “where can I found the statutes of Hawai‘i” or “how do I find the legal definition of X.” More complicated queries that may take days to answer and follow-up sessions with the patron are labeled research questions. The Law Library entertains research questions from students, faculty, and the general public or alumnae. They are wide in variety. A sampling is presented here to provide context. (Answers are not necessarily provided here to save space as the responses are often lengthy.)

Three Sample Research Questions from Law Students:

1. A 2L followed up with me to get help on a research project. She was struggling on a paper that compared drug laws in Portugal and the Philippines. I helped her start off the research by finding articles discussing the drug laws, both Countries' constitutions, and official websites with the actual law text. I recommended she check out the UH databases to continue finding comparative articles (ex: HeinOnline) now that she knew what the actual laws were.

2. I am writing my SYS paper about Pu‘ukapolei, which is located in Kapolei Regional Park, a designated City and County park to be maintained by the Department of Parks and Recreation. Pu‘ukapolei is mentioned in Hawaiian chants and folklore. The Kapolei Hawaiian Civic Club built a hula mound there, which is used for hula performances today. For over a decade now, my hālau and our non-profit organization have cared for the puʻu since the Department has failed to. I am trying to research whether a duty has been breached and what legal remedies exist. I’ve only just begun, but I have not been successful in my research endeavors. I’m hoping you have some ideas of where I can look or how to reframe my topic.

3. I am hoping you could help me with an assignment I’m working on this summer. I am looking for case law or accounting/legal industry standards where the term "financials" is defined. I tried searching for "financials" and "financials" but am not getting results where "financials" is actually defined or interpreted. I am just getting the phrase "financials" but really would like a concrete definition that "financials' means financial statements, and not the underlying accounting records (we might be running into a discovery issue).
Three Sample Research Questions from Faculty/Faculty Research Assistants:

1. Our remit is the following: The special focus of the Committee in this new 4-year period will be on the questions of statehood and international law personality, and other issues of international law and international security prompted by the predictions of sea-level rise in the coming decades; moreover, questions related to migration and to the law of the sea will be further considered by the Committee. It would be great to have a memo that surveys the relevant laws/treaties/instruments as well as secondary sources that relate to the Committee’s current mandate. Please let me know if any questions arise and/or if I can provide any additional, specific information to help with narrowing the research question.

2. I could use help with the following research. There are a lot of different research threads here, but information on any slice of it would be helpful.

First thread:

HRS Ch. 269, which governs the Public Utilities Commission, was apparently first adopted in 1913 with Act 89.

- It would be great to get a full copy of that act.
- It would also be great to learn about the legislative history. I am particularly interested to know:
  --- Which people and entities lobbied to shape the act? What were the key negotiating points? Changes in the legislative text during the legislative process?
  --- Was the act based on approaches taken to establish PUCs in other jurisdictions?
  --- How much was the focus on electricity, vs. how much on other regulated industries? (e.g. common carriers)
  --- Was there any apparent balancing between the concept of regulating an electric monopoly vs. preserving some measure of competition, consumer choice, or other avenues for individuals, entities, or communities to supply power?

3. I am working with Ka Huli Ao and helping with the next version of the Native Hawaiian Law Treatise. Specifically, I am helping with the criminal justice chapter, a new addition to this next version of the treatise. We are taking a largely historical approach on explaining criminal justice in Hawai‘i (from pre-contact, kingdom, republic, territorial, and state) and want to frame the section carefully and effectively. I wanted to reach out to you both to see if there are any insight/advice/help you might offer on finding resources on criminal justice in Hawai‘i, particularly in precontact Hawai‘i since that seems to be the hardest period to find information about.
Three Sample Research Questions from Public Patrons/Alumnae:

1. Dennis, a former veteran, needed help understanding and researching whether a 2020 change in laws concerning veterans allowed him to seek back pay for benefits at the point of diagnosis.

2. The public patron wanted updated dockets from his sixth circuit case (Terence Sasaki v USA No. 19-3715). I sent him the updated docket sheet, Motion Updating Still Motions, Denied Motion to Correct Citations, Denied Motion to Proceed in Forma Pauperis, Petition for Panel Consideration, and Motion to Correct Hearing Petition. The files were too large and had to be sent as a Zip.

3. I need help with research on quiet title, mock auctions, non judicial foreclosure, fraud, violation of eviction moratorium federally and state, eviction without writ of possession, theft of property, quiet use of home. and anything related to that. I am having problems doing points and authorities. Also on duties of a trustee, when a trustee sells a property for their own gain thank you. Thank you for your assistance.
### Chronological List of Blog Entries

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<th>Blog Title</th>
<th>Blog Author</th>
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<td>Analyze: Legal Research for the AnyPerson</td>
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<td>4/21/2021</td>
<td>After Hours Access Resumed</td>
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<td>3/7/2021</td>
<td>Library Reopens</td>
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<td>2/2/2021</td>
<td>Law is in the Air...</td>
<td>Cory Lenz</td>
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<td>Out, Out Fall Friday Workshop: Digital Study Aids</td>
<td>Brian Huffman</td>
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<td>10/7/2020</td>
<td>Out, Out Fall Friday Workshop: Litigation Analytics</td>
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<td>9/18/2020</td>
<td>Seven Steps to the U.S. Supreme Court: A quick look at the nomination process</td>
<td>Veda Symczak</td>
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<td>9/17/2020</td>
<td>Happy Constitution Day</td>
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<td>9/4/2020</td>
<td>Fall Friday Workshop: Law</td>
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<td>6/8/2020</td>
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<td>6/5/2020</td>
<td>Role, Labor, &amp; Indigendity: An Online Exhibit and Discussion</td>
<td>Ellen-Rae Cachola</td>
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<td>8/13/2020</td>
<td>Trial of Walters: How Our Practice of Law</td>
<td>Brian Huffman</td>
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<td>7/27/2020</td>
<td>Hawaii Supreme Court Issues: Ordaining Provisional License</td>
<td>Brian Huffman</td>
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<td>6/29/2020</td>
<td>What is Worse A Pandemic or Studying for the Hawaii Bar Exam?</td>
<td>Veda Symczak</td>
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<td>6/16/2020</td>
<td>Black Lives Matter: Community Reads</td>
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<td>Police Violence Research Guide</td>
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<td>Meet Your New Westlaw Student Team</td>
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<td>Researching Census Information on Filipino in Hawaii, 1850-2012</td>
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<td>Let's Users Digital Library Has a New Look</td>
<td>Brian Huffman</td>
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<td>Gaul Fene</td>
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<td>These Book Covers Have Been Judged: Anthropomimic Bibliography, or Books Bound in Human Skin</td>
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<td>Smaller Than You Know</td>
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<td>Changes in Legal Advance</td>
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<td>Legal Digital Library: A Library in the Palm of Your Hand</td>
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<td>Learn About Lexis</td>
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<td>Aloha and Welcome to the New School Year!</td>
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<td>Unplug and Unwind</td>
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<td>Willy C. Symonds and the 77th Can Can Archival Document: History of Change in Hawaii</td>
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</tr>
</tbody>
</table>
It's called reading.
It's how people install new software into their brains.

The end.